

english



DEPARTMENT OF
ENGLISH

2014

Student Instruction Manual



**M.S.RAMAIAH COLLEGE OF ARTS
SCIENCE AND COMMERCE**

FOREWORD

Due to globalization and free market economies English has steadily been gaining greater importance all over the world. Both private and government organizations cannot work in isolation and have to interact with other business houses and organizations across the world. This environment has forced organizations to give priority to personnel with good degree of proficiency in English and excellent communication skills. This changing need in the Job market has necessitated the need for change in the curriculum and approach to teaching. Traditional and pure literature has made way to language and Communicative English to prepare the students to compete in the job market.

In order to cater to the needs of the students Department of English is doing its best to equip the students with communication skills that will help them survive in this world. We develop the writing and speaking skills of the students to better their job prospects. Students are trained to improve their Presentations Skills, Public speaking and in Creative Writing.

It is important that students enjoy learning whatever they learn. It is also important that they are active participants in the learning process. Students are encouraged to do things on their own and the Department Faculty is always ready to help them in their endeavor.

Padmalochana R
HOD

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INTRODUCTION

Department of English was established since the inception of the college in 1994. The Department is strong with all the members of the faculty having more than ten years of experience. Two out of Four faculty members are Readers. We go by the vision and mission of the college. Department has approximately 800 students for General English and 300 students for Additional English. General English is a compulsory subject for all Under Graduate Students, in the First Four Semesters. Apart from following the curriculum the Department concentrates in training the students to face all competitive exams and Interviews boldly and confidently. We encourage maximum student participation, without which any learning or teaching of English is inadequate.

COURSES OFFERED

1. General English
2. Additional English
3. Optional English

GENERAL ENGLISH

General English is a compulsory subject for all Under Graduate courses for the First Four Semesters.

I Semester BA

Experience and Expression_for BA Degree Course_Prasaranga (Bangalore University)

This book comprises

‘EXPERIENCE’ -a Literary Component --- Set of Eight Prose and Poetry lessons for BA students.

EXPRESSION – a Language Component with Remedial Grammar, Reading comprehension, Listening&Speaking skills and Writing Skills.

I Semester BSc and BCA

Experience and Expression_for BSc and BCA Degree Course_Prasaranga (Bangalore University)

This book comprises

‘EXPERIENCE’ -a Literary Component --- Set of Eight Prose and Poetry lessons for *BSc and BCA* students.

EXPRESSION – a Language Component with Remedial Grammar, Reading comprehension, Listening&Speaking skills and Writing Skills.

I Semester BCom and BBM

Experience and Expression_for BCom and BBM Degree Course_Prasaranga (Bangalore University)

This book comprises

‘EXPERIENCE’ -a Literary Component --- Set of Eight Prose and Poetry lessons for *BCom and BBM* students.

EXPRESSION – a Language Component with Remedial Grammar, Reading comprehension, Listening&Speaking skills and Writing Skills.

II SEMESTER BA

1. EXPERIENCE -- Literary Component A Course Book, Set of Nine Prose and Poetry lessons for BA students.

2. EXPRESSION—Language Component A Work Book with Remedial Grammar, Listening & Speaking Skills, Reading Comprehension and Writing Skills

II SEMESTER BSc and BCA

1. EXPERIENCE -- Literary Component A Course Book, Set of Nine Prose and Poetry lessons for BSc and BCA students.

2. EXPRESSION—Language Component A Work Book with Remedial Grammar, Listening & Speaking Skills, Reading Comprehension and Writing Skills

II SEMESTER B.Com and BBM

1. EXPERIENCE -- Literary Component A Course Book, Set of Nine Prose and Poetry lessons for B.Com and BBM students.

2. EXPRESSION—Language Component A Work Book with Remedial Grammar, Listening & Speaking Skills, Reading Comprehension and Writing Skills

III Semester BA

1. EXPERIENCE -- Literary Component A Course Book, Set of Nine Prose and Poetry lessons for BA Students.
2. EXPRESSION—Language Component A Work Book with Remedial Grammar, Listening & Speaking Skills, Reading Comprehension , Writing Skills, Media Transfer and RTI Act.

III Semester BSc and BCA

1. EXPERIENCE -- Literary Component A Course Book, Set of Nine Prose and Poetry lessons for BSc and BCA students.
2. EXPRESSION—Language Component A Work Book with Remedial Grammar, Listening & Speaking Skills, Reading Comprehension , Writing Skills, Media Transfer and RTI Act.

III Semester B.Com

1. EXPERIENCE -- Literary Component A Course Book, Set of Nine Prose and Poetry lessons for B.Com students.

IV Semester BA

1. EXPERIENCE -- Literary Component A Course Book, Set of Nine Poetry lessons for BA Students.
2. DRAMA – Loyalties.
3. EXPRESSION—Language Component A Work Book with Dialogue Writing, Project Report, Referencing Skills, Job Skills, Non Verbal Communication and Interviews.

IV Semester BSc and BCA

1. EXPERIENCE -- Literary Component A Course Book, Set of Nine Poetry lessons for BSc and BCA students.
2. DRAMA—Silence, The Court is in session by Vijay Tendulkar.
3. EXPRESSION—Language Component A Work Book with Dialogue Writing, Project Report, Referencing Skills, Job Skills, Non Verbal Communication and Interviews.

IV Semester B.Com

1. EXPERIENCE -- Literary Component A Course Book, Set of Nine Poetry lessons for B.Com students.

2. DRAMA – Where There is a WILL by Mahesh Dattani.

ADDITIONAL ENGLISH

I Semester : FOOT PRINTS – I *An Anthology of Prose, Poetry and Drama*

II Semester : FOOT PRINTS – II *An Anthology of Prose, Poetry and Drama*

III Semester : FOOT PRINTS – III *An Anthology of Prose, Poetry and Drama*

IV Semester : FOOT PRINTS – IV *An Anthology of Prose, Poetry and Drama*

OPTIONAL ENGLISH (For the students of BA)

I Semester: British Literature, Phonetics - (Literary Vistas Vol.1)

Drama - Macbeth

II Semester: British Literature, Literary Terms – (Literary Vistas Vol. 2)

Novel - Emma

III Semester: British Literature, Literary Discourse – (Literary Vistas Vol. 3)

Novel - Hard Times

IV Semester: American Literature, Literary Discourse II - (Literary Vistas Vol. 4)

Drama - The Glass Menagerie

V Semester: Indian Literature V and European Literature V - (Literary Vistas Vol. 5)

Novel - Untouchable

Drama – Tughlaq, The Cherry Orchard, Antigone

VI Semester: Indian Literature VI & European Literature VI - (Literary Vistas Vol. 6)

Novels - Mother of 1084, Wide Saragossa Sea, No longer at ease

Drama – Dance like a Man

Flexibility and Enrichment

Department conducts a two week Bridge Course in Communicative English and Spoken English for freshers.

Based on the suggestions given by the students, educational movies will be screened.

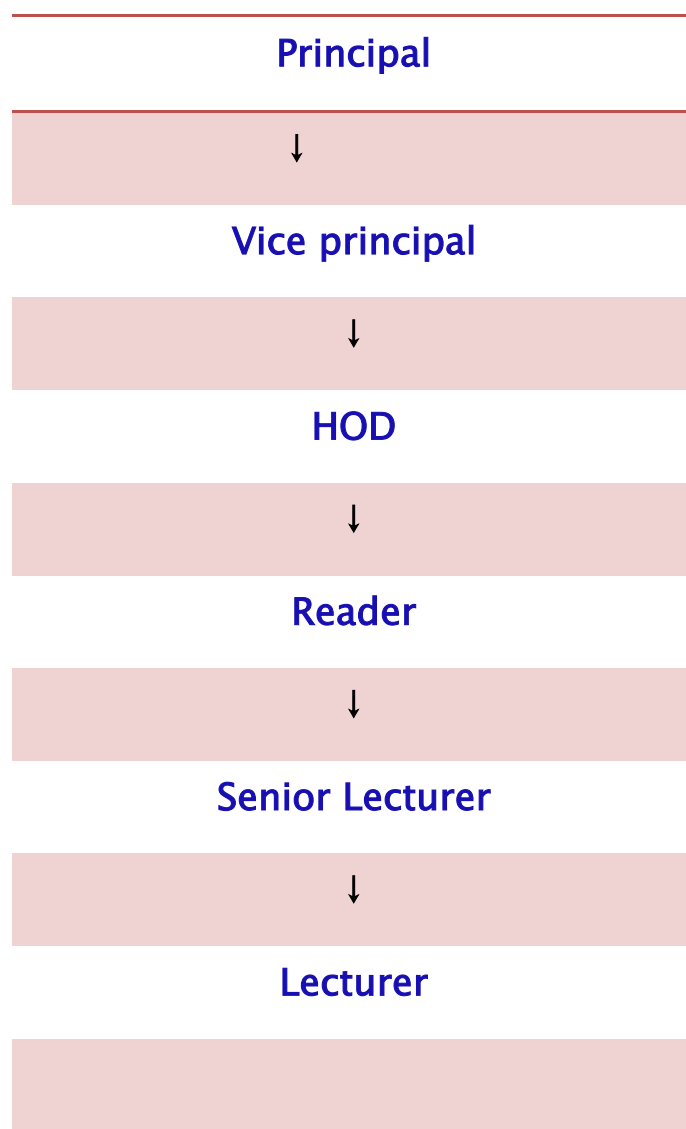
Department is planning to conduct a workshop in Theatrics.

Guest Lectures will be conducted once a year.

Students are trained to face all competitive exams.

Students are trained to face interviews by conducting mock interviews.

ORGANIZATION STRUCTURE OF THE DEPARTMENT



FACULTY PROFILE

Sl No	Name of the Faculty	Designation	Qualification	Professional Experience		Area of Specialization	Member of committee in MSRCASC
				MSRC ASC	Others		
01	Padmalochana R	Reader HOD	MA.,MPhil., PGDCSc	18	05	American Literature and Linguistics	IQAC Magazine
02	Lalitha CK	Reader	MA	15	--	Comparative Literature	Web Women's Cell
03	Shashikala TR	Lecturer	MA., B.Ed.	13	--	American Literature	Cultural
04	Bharathi AL	Lecturer	MA.,MPhil.	10	05	Linguistics and Common Wealth Literature	Sports Internal Exam
05	Adhisakthi B	Lecturer	MA.,MPhil	03	04	Phonetics Criticism	Web Proctor

Policies of the Department

- a. Attendance: As per Bangalore University 75% of attendance is compulsory. Those students who have less than 75% are not eligible to write the Examination.
- b. Internal Assessment: Students are assessed and grades for the internal assessment are given to the students every Semester, based on the internal assessment test conducted and the assignments submitted by the students.
- c. Proctor system: Since English is not a parent Department Procter System does not exist. However Department Faculty is Proctors to students of various courses.
- d. Parent Teacher Meeting: Department Faculty members are always available for consultation whenever a Parent Teacher Meeting is called by any Parent Department of the college.
- e. Department Library: Department has its own library. Certain reference books are issued from the Department Library. At the end of the Semester students are issued Admit Cards only after they return the books borrowed from the college Library. Students are issued books from the Department Library at the end of the semester after accepting the cost of the book as deposit.
- f. Projects: Project is not part of the curriculum but we follow PBL (Project Based Learning) system for selected topics.
- g. Exam: Model Exams are conducted at the end of each semester.

Rules and Responsibilities of students

Students must and should abide by all the rules stated in the College Manual and the respective Department Manuals.

If infringement of any rule is noticed student will be strictly punished.

All the students should bring their English Text Books and Work Books to classes.

Students should complete the Work Books and submit the same at the end of each Semester, failing which internal assessment grades will not be allotted.

Instructions to Parents and guardians

Parents are requested not to call their wards during college hours.

Parents are advised to keep track of their wards and make sure that they are attending classes regularly.

Parents are requested not to encourage students to neglect English, because it is a compulsory subject and proficiency in English is equally important.

Parents need not wait for the call of Parent Teacher Meeting. They can walk into the Department and meet the Faculty members any time.

Research and Consultancy

Since Department does not have any Post Graduate Course, research is not part of the curriculum. However, students are encouraged to participate in Seminars conducted by the college or other colleges and present papers. Faculty members too, participate in Seminars

Departmental Social Responsibility

Department distributes Dictionaries or other essential books to nearby poor school children. In order to bring awareness amongst public, Street Plays on current social issues are staged.

Best Practices

- Student Feedback is obtained regularly.
- Faculty use Innovative methods of teaching.
- Audio visual Aids are used to make learning interesting.
- Peer teaching is encouraged.
- Students are encouraged to give presentations.
- Literary competitions are conducted to bring out their hidden talents.
- Opportunities and Platform is provided to exhibit and develop their talents.

VISION

To provide Education that can make the youth Good Human Beings and better Citizens

MISSION

To deliver innovative education that improves the lives of students, and adds value to our communities.

GOAL

To provide quality education which enhances the faculties of imagination and creativity in the learner, which in turn nurtures the **physical, emotional, intellectual, aesthetic, moral, and spiritual** dimensions of human development.

OBJECTIVES

- To help students learn much about the world around us through Language and Literature.
- To create awareness in the young minds about concerns and issues, having a broad and wide scope of use and application in life through literature.
- To attune young minds to focus on the core values which govern human lives.
- To help all the students communicate in English better which in turn gives them confidence to face the competent world.