

Dear Poonam Prabhakar ,

Congratulations! We are pleased to offer you to join MyCaptain, Bangalore. It was great to interact and exchange thoughts on how to make this relationship win: win. Please go through the below details and let us know if you have any queries and acknowledge your agreement to the same. Please find the details of your joining below:

1. **Date of Joining:** 07th September 2023.
2. **Designation:** **Business Operations Executive.**
3. **Location:** SJR Prime Corporation, Marathahalli Sarjapur Road, Bellandur, Bangalore, India.
4. **Compensation Offered:** Fixed CTC - **INR 3,45,600/-** plus a variable CTC of **INR 1,55,000/-** which is uncapped as of date.
5. Please find the CTC Break up in the Annexure below.

Probation

1. You will be under probation for a period of 90 days (3 months) from the date of joining and will be confirmed after a review of your performance during the probationary period.
2. During the probation period, your monthly CTC will be **19,800 + incentives.**
3. Your **net take-home salary** after all savings deductions will be **INR 15,604 + incentives.**

Benefits

You are eligible for Annual Leave per the company Leave Policy to post your probation.

We have prepared a Terms of Employment for your review and acceptance which details the complete terms of your employment with MyCaptain available in the Annexure.

If you choose to accept this offer of employment, please revert to our mail confirming your acceptance. We hope you get this offer and look forward to working with you.

Sincerely,



Abhisht A. Pathak
Founders Office

EMPLOYEE STATEMENT:

I accept the offer set forth by MyCaptain.

Name

Signature:

Date:

Name	Poonam Prabhakar	
Designation	Business Operations Executive	
Department	Business Operations	
Location	Bangalore	
A	Fixed Components	INR (Annually)
	Basic	1,81,200
	HRA	72,000
	Medical Expenses	15,000
	Special Allowance	31,800
B	Variable Component	1,55,000
C	Deductions**	
	Employee PF	21,600
	Employer PF	21,600
	Professional Tax	2,400
	TDS	—
	Total Cost To Company	5,00,600
	Net Salary	3,00,000

*Please Note: Your TDS deduction would be subject to vary depending on your declaration of personal investments and pay slab. If you have eligible investments, you will be eligible for a higher take-home upon triumphant declaration of investment documents.

**Esi will be deducted as per government norms.