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DEPARTMENT OF LIBRARY AND INFORMATION CENTRE

2023-2024

4.2.1 – LIBRARY IS AUTOMATED USING INTEGRATED LIBRARY MANAGEMENT SYSTEM (ILMS)

Name of ILMS software	LibSoft
Nature of automation (fully or partially)	Fully
Version	12.0.0
Year of Automation	2007
Year of Up-gradation (12.0.0 Version)	October 18, 2021



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LIBRARY AND INFORMATION CENTRE

Tel- 080-23600966 (228) www.msrcasc.edu.in Mail – <u>librarian@msrcasc.edu.in</u>

INTRODUCTION

The library at MS Ramaiah College of Arts, Science and Commerce is a knowledge centre, developed on modern lines as a prominent learning resource centre for the faculty and students. It offers vital support for teaching, learning and research activities of the college by disseminating knowledge and offering modern services to the academic fraternity

Library and Information centre - all house-keeping operations are automated using with Libsoft Software since 2017, version 12.0.0 - Library Automation has facilitated. Its Bringing more Innovations to library space - Extensive features of Libsoft are Requisition, Acquisition, Cataloguing, Circulation, Members, Periodicals, Reports, OPAC, Web OPAC, Digital Library, In Out Management, Barcode Generation, RFID, Customizable Reports, Library Usage Analysis, Analytics, Recommendations etc. Living homepage has Interactive search, Explore, Announcements, Link to partner libraries, featured books, Library timings, Accomplishments, Privacy Policies, Library team with ability to login on homepage and a Link to individual item search Display results by Extensive Filtering, Drilldown Features Ability to drill down book on search results and customize catalogue display Ability to make it exhaustive or as simple as. Libsoft is a special software for your library due to the following features

☐ Feedback Management
☐ Student Communication I Management
☐ Barcode and Spine Label Printing
☐ ID card Printing
☐ Union Catalogue Connectivity
☐ It provides features many innovative features
☐ Speed Cataloguing
☐ Custom Reports
☐ Custom Statistics



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Key Features of Library Management Software



Acquisition Management



Catalogue Management



Barcode Management



Search Facility



Online Access



Inventory



Patron Management



Subscription Management



Reports



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Functions of Libsoft 12.0.0 integrated library management software

01	Admin Module
02	Acquisition Module
03	Catalogue Module
04	Membership Module
05	Transaction Module
06	Member category Module:
07	Documentation Module
08	Barcode Module
09	Statistics Module
10	Statistics Graphical representation
11	IN &OUT Module
12	OPAC Module



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Administrator Module:

Creating users (For E.g. Transaction, OPAC, Reports, Masters, Librarian, etc.) with access to specific modules or sub menu along with password and expiry date. There is no upper limit and any number of users can be created. Spelling correction of mater material entry by Find and Replacement (Bulk), Log maintenance, etc. can be done.

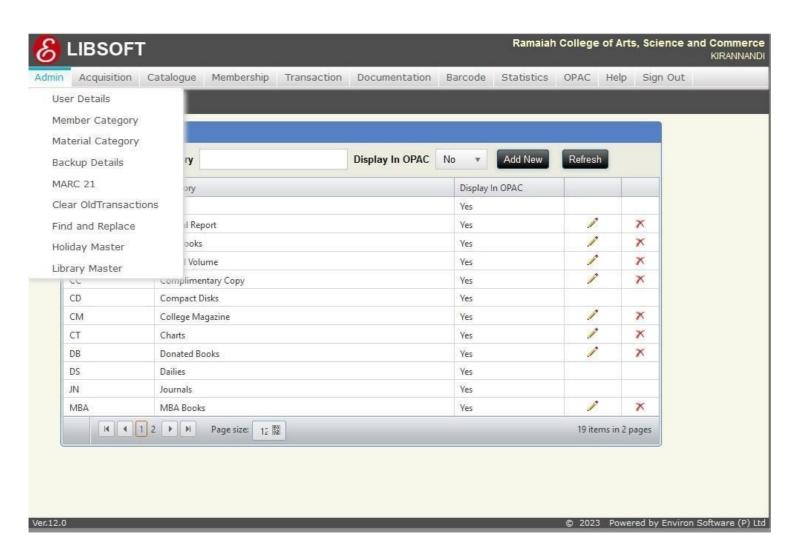


Fig-01 Libsoft Integrated Library Management Software-Admin Module



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Acquisition Module:

Purchase requisition, On line approval, Purchase order generation for regular items (Books, CDs etc.) and Subscribed items (serials). Purchase orders, Renewals can be sent through E-mail to the vendors. Updating the purchase request status.

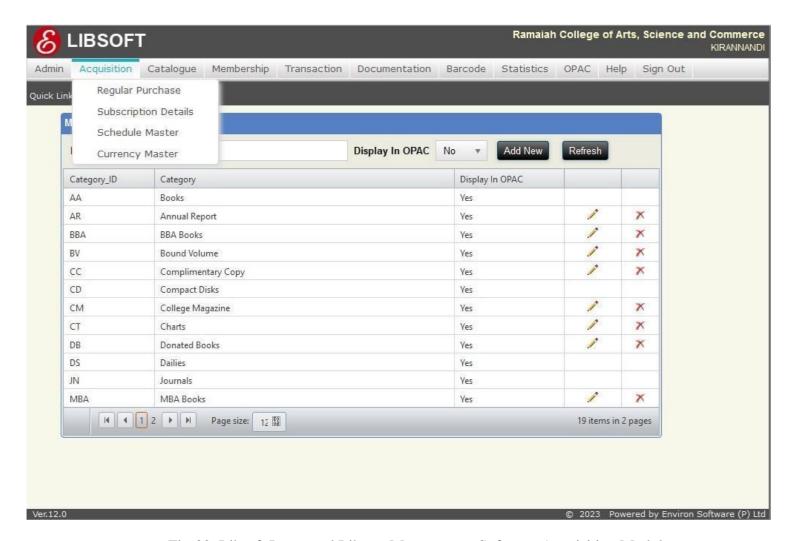


Fig-02 Libsoft Integrated Library Management Software-Acquisition Module



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Cataloguing Module:

User defined material categories (viz. Books, Journals, DVDs etc.), simplified material master entry for all kinds of materials including Books, Non-Books, Digital Library (any kind of (downloaded)file or collection of files can be catalogued from anywhere in the network and retrieved through OPAC), Virtual Library (Web address of articles, sites, e-journals, etc. can be catalogued and retrieved through OPAC) etc., Multiple copies entry, User defined member categories (To fixing the due days with material category wise, fine amount, SDI Access etc., for different member categories like Students, Librarians, HOD, Professor etc.), Member registration with photo identification, Vendor registration, Budget Master (For allocating budget amount to different departments), defined calender with Holiday value updation, User list entries/modifications/deletions information will be maintained in a Log file with user name and time of operation for administrator reference. Library news can be entered here, which will be displayed in OPAC with Library Collections.

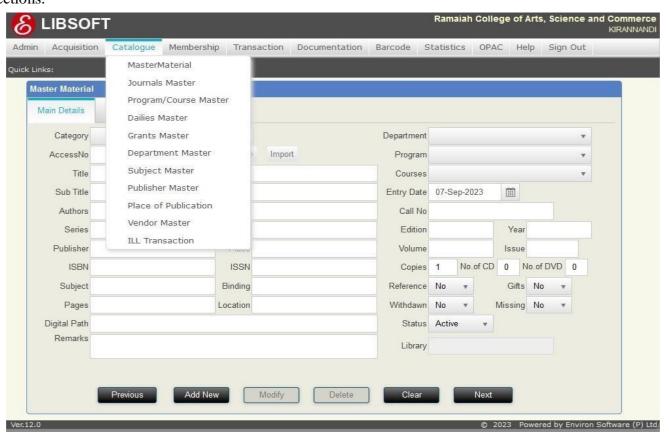


Fig-03 Libsoft Integrated Library Management Software-Catalogue Module



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Membership Module:

Library Membership Module Library Membership Enrolment for staff Members and Student. The Membership details are captured from Libsoft software, primary Input Student College ID and faculty / staff member's employment ID

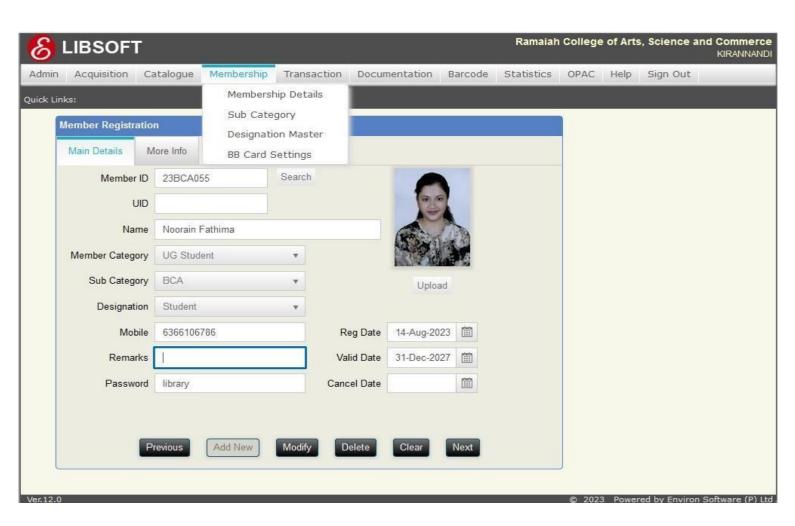


Fig-04 Libsoft Integrated Library Management Software-Membership Module



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Transaction Module:

Bar-code enabled circulation (Issue, Return, Bulk Issue, Bulk Returns, Renewal, Reservation and ILL (Inter Library Loan) for all kinds of materials. Maintaining the details of the material which has been Issued, Returned, Reserved, Cancellation of existing reservation and sent for binding.

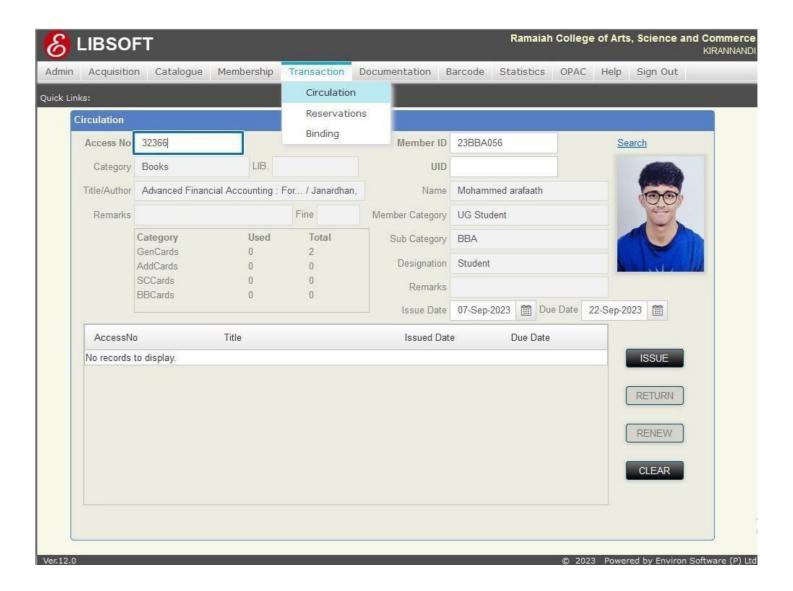


Fig-05 Libsoft Integrated Library Management Software-Transaction Module

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Member category Module:

- 1) This is one of the additional features of the Libsoft where you can import the member details from the Excel format into the Libsoft format.
- 2) This screen can be accessed by clicking on the Member Data Import submenu present in the Setup menu.
- 3) Before the Data Import and Data Preview Member screen opens, a small message box appears as "Do you want to load the mapped fields previously" Libsoft Library Automation Software which you had mapped the last time. Select the desired option to open the respective screen.

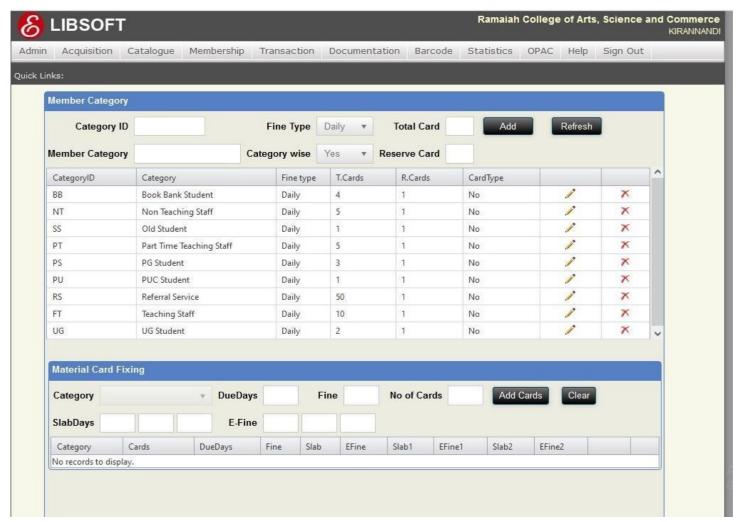


Fig-06 Libsoft Integrated Library Management Software-Transaction Module



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Documentation Module:

Report generation on material availability, circulation statistics, New Arrivals, periodicals not received, dailies not received, budget analysis, expenditure analysis etc. for selected fields in the selected format as Excel Sheet. Generation of no due certificates, Reminders for overdue material, Fine collections. Reminder to members and vendors through E-mail, SDI (Selective Dissemination of Information), CAS(Current Awareness Services), Generating bar code enabled ID cards with photo identity and bar code slips for materials. Report generation is flexible and only the fields selected by the user will appear in the report according to the criteria set by the user and in the sort order set by the user. The user can beautify these reports before printing in the hard form.

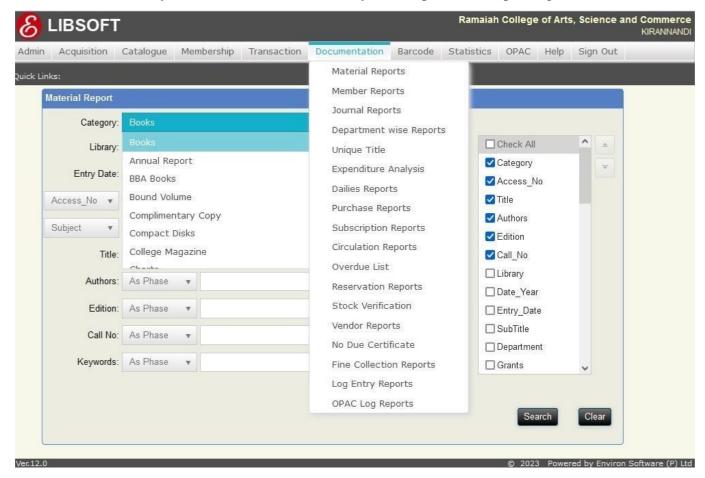


Fig-07 Libsoft Integrated Library Management Software-Documentation Module



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Bar-Coding Module:

Generate ID cards for members with bar-code (Member ID) and Photograph (Optional) and Accession number labels with bar-code(Accession number) along with Classification number and Organisation/Institution name and logo in each label

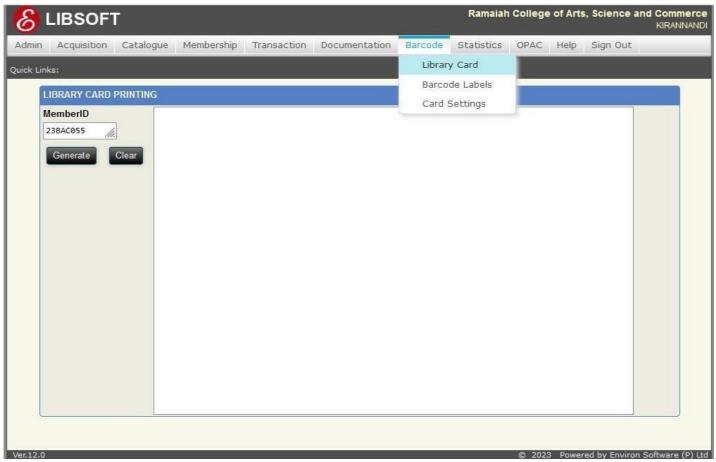


Fig-08 Libsoft Integrated Library Management Software-Barcoding Module



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Statistics Module:

Search for Materials (Books, CDs, Journals, etc), Members, Vendors, Purchase orders, Transactions, Reservations, Budget Analysis, etc., The search can be performed for selected fields and the results can be saved in the Excel Sheet.

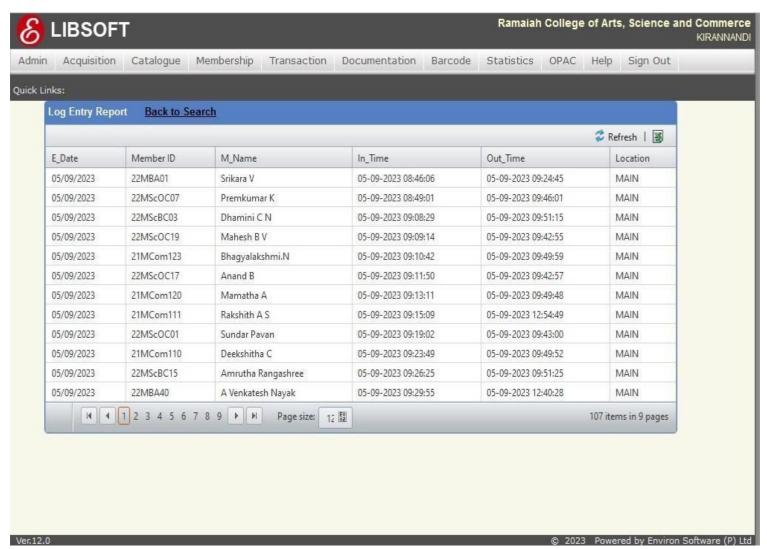


Fig-09 Libsoft Integrated Library Management Software-Statics Module

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Statistics Graphical Representation Module:

Graphical representation of reports of Materials in Demand, Circulation statistics, best readers, Stock status, Vendor Rating, expenditure analysis, the graphs has been generated as Bar chart or Pie chart or Line chart initially and can be shown in Ascending or Descending order the way user prefers. The graphs can edit and beautified directly by the user before printing in the hard form.

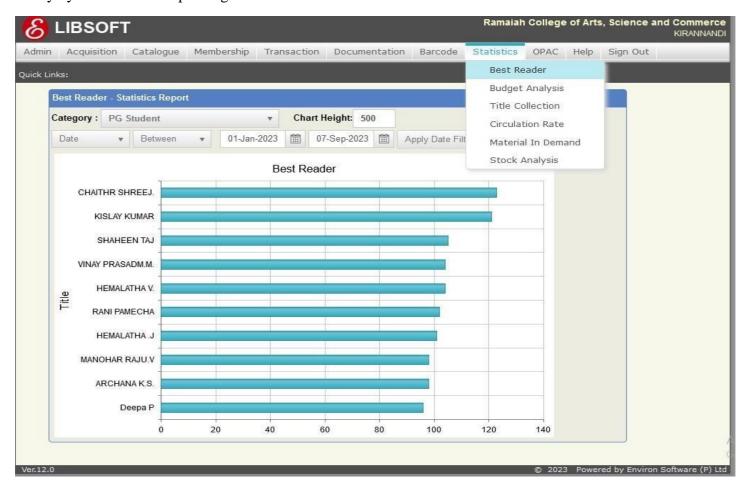


Fig-10 Libsoft Integrated Library Management Software- Statistics Graphical Representation Module



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In & Out Register Module

The Physical usage of Library resources by the students and staff members is captured through Libsoft IN&OUT module. The entry and Exit of Library and Information Centre Users is monitored effectively.

LIBRARY LOG ENTRY

Date: 11-Sep-2023 05:11 PM

ID:	
Name:	Yeshaswini. N
	23BCOM019
Status:	



Fig-11 Libsoft Integrated Library Management Software- IN & OUT Module



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OPAC:

Online Public Access Cataloguing Search for Books, Journals, CDs, etc., Web Search (connecting to Library Of Congress), Reservation of Items, Material List (Unique Titles), Purchase Requisitions, etc., Digital Library files can be directly viewed from any node on Read only mode. Virtual Library Collections(Articles/Sites) can be directly viewed from any node provide Internet facility is extended to that node.

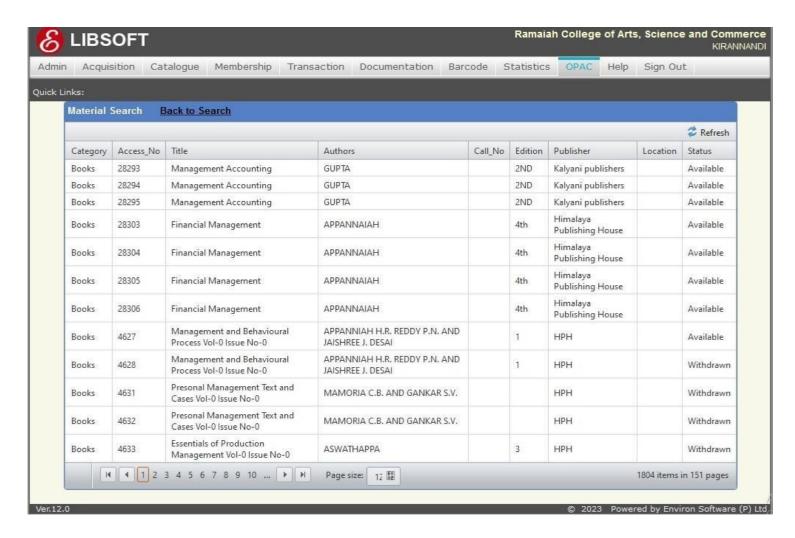


Fig-12 Libsoft Integrated Library Management Software- OPAC Module

M S RAMAIAH COLLEGE OF ARTS. SCIENCE & COMMERCE

M S R I T Post , M S R Nagar, State Name : Karnataka, Code : 29

VOUCHER No	o. : 1111	Date: 11-Jan-2024
	Cash / Credit Voucher	
Debit Department	Software Renewal A/CS	12,000.00
Paid To	ENVIRON SOFTWARE PVT LTD	
Towards	CH NO 003135 TOWARDS LIBSOFT LIBRARY MANAGEMENT SYSTEMS AMC RENEWAL FROM JAN 15 2024 TO JAN 15TH 2025 INV NO 102	
Bank of Baroda (C A/C NO.89250200000037 Cheque No: 003135 Date: 11-Jan-2024	
	Total Amount	12,000.00
	Advance / Deduction	
	Net Amount	12,000.00

Prepared by

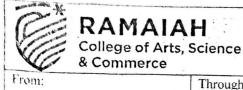
Chief Executive

Director

C.F.O

Received

7449820932



Inter Office Memo

The Principal **RCASC**

Through:

The Chief of Finance **GEF**

To:

The Chief Executive

Respected Sir,

Sub: Request for budget approval towards subscription of Library journals, proquest and libsoft renewal for the year 2023-24

We hereby enclose the report on the subscription of journals and also renewal of the E-resources Proquest and ILMS libsoft for the year 2023-24. The following are the details:

SI		year 2020 24. The following are the us
Š.	Particulars	Amount
No		
1.	Journals & Magazine subscription	3,93,869
2.	Renewal of ProQuest	10,37,255 (USD 11.473.43) 〈
3.	AMC renewal of ILMS LibSoft	12,000
	Total amount	14,43,124

I request you to kindly consider and approve.

Principal

GEF (Engg & GS)

GEF (Engg & GS)

Sri. M R Janakiram Hon'ble Director

Sri. M.R Kodandaram Hon'ble Director

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Environ Software Pvt. Ltd.



INVOICE

P.O No: RCASC/LIB/PO-10/2023-24

Invoice No: 102

Date: 5-JAN-2024

MSRCASC- MSR College Of Arts, Science & Commerce

GST No: 29AAACE8466F1ZE

M.S.Ramaiah Nagar,

Bangalore - 560054

PAN No: | AAACE8466F

State Code: 29

S.NO	Particulars	Qty	Amount(Rs)
1	Libsoft - Library Management System Annual Maintent Contract (AMC) Renewal from January 15 TH 2024 To 15 January 2025.	ance th 1	10170.00
	CGS	Т 9%	915.00
	SGS*	T 9%	915.00
		Total	12000.00
	Adv	ance	0.00
Total A	Amount in words: Twelve Thousand Rupees only.	Balance	12000.00

Payment Terms:

Payment to be done by cheque / draft in favour of Environ Software Pvt Ltd. Payable at Bangalore.

NEFT Details:

Name

Environ Software Pvt Ltd.

A/C No

139811011000065

Bank and Branch

Union Bank Of India, Electronic City, Bangalore

IFSC Code

UBIN0813982

For Environ Software (P) Ltd.

Authorized Signatory