



RAMAIAH
College of Arts, Science &
Commerce

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M S Ramaiah College of Arts, Science and Commerce

Re-accredited 'A' by NAAC, Permanently Affiliated to Bengaluru City University,
Approved by Government of Karnataka, Approved by AICTE, New Delhi,
Recognized by UGC under 2f & 12B of UGC act 1956



(National Institutional Ranking Framework, Ministry of Education, Govt of India)

Ranked 55th in NIRF India Ranking by MHRD, New Delhi

DBT Star College Scheme

INTERNAL QUALITY ASSUARANCE CELL-IQAC

MINUTES OF MEETING (OCTOBER-MAY)

Ref: MSRCASC/IQAC/Q1-2023-24

Date: 18/05/2023

Venue: IQAC Room, MSRCASC.

Time: 11 a.m.

In the Chair: Principal

Meeting commenced by Principal addressing the gathering.

Agenda:

- Confirmation of IQAC minutes of meeting held on 14/11/2022.
- Action taken report of previous meeting held on 14/11/2022.
- Review of activities happened in the last six months.
- Review of AQAR-2022-23.
- Review of new ERP system.
- Faculty/ Staff development programs on autonomous status.
- Research Incentives
- Industrial Collaborations.
- Admission Updates
- Feedback.
- Any other items.

The following resolutions were passed in the meeting.

1. Confirmation of IQAC minutes of meeting held on 14/11/2022.

The minutes of previous meeting held on 14/11/2022 were read and confirmed.

2. Action taken report of previous meeting held on 14/11/2022.

Action taken report of previous meeting held on 14/11/2021 were read and confirmed by all the members.

3. Review of activities happened in the last six months.

A detailed presentation was given by Principal, Dr. Vatsala G. on the seminars, invited lectures and workshops happened from 8/11/2022 to 15/05/2023 and a discussion was carried out on the activities to be planned for the next semester.

4. Review of the status of AQAR-2023-24.

The IQAC co-ordinator presented the status of the collection of quarterly data by the respective criteria in-charges. It was brought to the notice of the members that the last date to submit AQAR-2023-24 is December, 2024. IQAC has kept November, 2024 as the internal deadline for the upload of AQAR-2023-24 in NAAC portal.

5. Review of new ERP system.

The committee Appreciated the system of new ERP system following in MSRCASC and the establishment of new ERP system by Heraizen Technologies for the smooth conduction of the administration and teaching-learning process for the academic year 2023-24. Anyhow the committee recommended for the review of ERP system in the next meeting also

6. Faculty/ Staff development programs on autonomous status.

A review of the autonomous status and different orientation programs to be conducted for the faculties and staffs were discussed in the meeting. The external members suggested for brain storming sessions for the faculties and staffs for effective implementation of

autonomy as well as to educate the staffs about their roles and responsibilities when we move to autonomous status.

7. Research Incentives.

The committee enquired about the incentives given for faculties as incentives for research publications. The Principal informed that the proposal is under processing for the revision of incentives and soon will be implemented

8. Industrial Collaborations.

The external committee member, Dr. Naveen recommended bringing more Industrial collaborations to bridge the gap between Industry and academia. The IQAC co-ordinator updated about the already existing collaborations such as Biocon with the Department of Chemistry/Biochemistry. The co-ordinator agreed to bring more Industrial collaborations for the upcoming semester.

9. Admission Updates

Principal briefen the admission Status and Enquiry for various Courses.

10. Feedback.

The members have suggested collecting the feedback on the curriculum from all the stakeholders and to be discussed in the next meeting.

Action Taken Report on the meeting held on 14/11/2022.

Sl No.	Plan of Action/Resolution Passed	Action Taken
1	Feedback on faculty	Faculty feedback has been collected using the previous ERP portal and submitted to principal for necessary action.
2	Research Incentives	The proposal submitted to the management has been approved and it is under processing.
3	Faculty/Staff development programs	The staff and faculty development programs have been conducted as per the recommendations of the committee.

4	Value added Programs	Department wise value added programs have been conducted for the upgradation of the knowledge of the students.
5	Remedial Classes	Departments have been instructed to conduct remedial classes on regular basis to help students combat the examination stress.
6	Mentor-mentee	Faculties have been instructed to counsel the students individually to provide them moral and psychological support.
7	PTM	Parents-teachers meeting is conducted on quarterly basis to have faculty interaction with the parents.

Members present for the meeting

Sl. No.	Name	Designation	IQAC Designation
1	Dr. Vatsala G.	Principal	Chairperson
2	Sri. B. S. Ramaprasad	CEO	Management Representative
3	Sri. G. Ramachandra	COF	Management Representative
4	Prof. Vijayalaxmi Ramesh	Professor	IQAC Co-ordinator
5	Sri. S. Hanumantha Reddy	Accounts Manager-	Administrative officer
6	Sri. Vishwanatha Kulkarni	Accounts Manager-	Administrative officer

7	Dr. Akshatha G. Athreya	Assistant Professor	Academic member
8	Dr. Bharath K. Devendra	Assistant Professor	Academic member
9	Dr. Radha Dayanidhi	Assistant Professor	Academic member
10	Dr. Poornima D.	Assistant Professor	Academic member
11	Ms. Suma C.	Assistant Professor	Academic member
12	Mrs.Kruthi V P	Assistant Professor	Academic member
13	Dr. Smrithi S. P.	Assistant Professor	Academic member
14	Dr. Anuradha Roy	Former Principal, Sheshadripuram Degree College and NAAC peer committee member	External member
15	Dr. Naveen Kumar C. M.	Principal, Jain College, Bengaluru	External member
16	Dr. Nayana Borah	Alumni	Member
17	Mr. Ramesh Kumar	Industry Expert	Member
18	Mr. Amogh Hegde	Student Representative	Member

Vijayalakshmi

IQAC Co-ordinator

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