



RAMAIAH
College of Arts, Science &
Commerce

ಎಮ್ ಎಸ್ ರಾಮಯ್ಯ ಕಲಾ, ವಿಜ್ಞಾನ ಮತ್ತು ವಾಣಿಜ್ಯ ಕಾಲೇಜು
M S Ramaiah College of Arts, Science and Commerce

Re-accredited 'A' by NAAC, Permanently Affiliated to Bengaluru City University,
Approved by Government of Karnataka, Approved by AICTE, New Delhi,
Recognized by UGC under 2f & 12B of UGC act 1956



(National Institutional Ranking Framework, Ministry of Education, Govt of India)
Ranked 55th in NIRF India Ranking by MHRD, New Delhi
DBT Star College Scheme

INTERNAL QUALITY ASSUARANCE CELL-IQAC

MINUTES OF MEETING (MAY-OCTOBER)

Ref: MSRCASC/IQAC/Q2-2023-24

Date: 15/11/2023

Venue: IQAC Room, MSRCASC.

Time: 11 a.m.

In the Chair: Principal

Meeting commenced by Principal addressing the gathering.

Agenda:

- Confirmation of IQAC minutes of meeting held on 18/05/2023.
- Action taken report of previous meeting held on 18/05/2023.
- Review of activities happened in the last six months.
- Implementation of Autonomous
- Discussion on the AQAR preparation for the academic year, 2023-24.
- Review on the establishment of new ERP system.
- Review of Faculty/ Staff development programs conducted on autonomous status.
- Industrial Collaborations/ MOUs.
- Review on the Star College Scheme status.
- Feedback.
- Any other items.

The following resolutions were passed in the meeting.

1. Confirmation of IQAC minutes of meeting held on 18/05/2023.

The minutes of previous meeting held on 18/05/2023 were read and confirmed.

2. Action taken report of previous meeting held on 18/05/2023.

Action taken report of previous meeting held on 18/05/2023 were read and confirmed by all the members.

3. Review of activities happened in the last six months.

A detailed presentation was given by Principal, Dr. Vatsala G. on the seminars, invited lectures and workshops happened from 18/05/2023 to 15/11/2023. External committee members cross checked whether the activities conducted are in compliance with the NAAC criterias aimed for the overall improvement of the academic and administration of the college. A detailed discussion was also carried out on the activities to be planned for the next semester.

4. Implementation of Autonomous.

The committee overviewed the smooth running of Implementation of Autonomous system demonstrate the importance of careful planning and consideration when implementing autonomous systems on campus. The external member, Dr. Anuradha Roy appreciated the Principal and faculty for their Constant Effort to get permission from state government for Autonomous status.

5. Discussion on the AQAR preparation for the academic year, 2023-24.

The IQAC co-ordinator presented the status of the collection of quarterly data by the respective criteria in-charges. It was brought to the notice of the members that the last date to submit AQAR-2023-24 is December, 2023. IQAC has kept November, 2023 as the internal deadline for the upload of AQAR-2023-24 in NAAC portal.

6. Review on the establishment of new ERP system.

As per the previous meeting, committee discussed the drawbacks faced by the old ERP system followed in MSRCASC and the establishment of new ERP system by Heraizen Technologies. All the members unanimously accepted to proceed with Heraizen Technologies for the smooth conduction of the administration and teaching-learning process for the academic year 2023-24. The committee carried out an overall review on the implementation of new ERP and all members had provided satisfactory feedback on the newly implemented system in RCASC.

7. Review of Faculty/ Staff development programs conducted on autonomous status.

A review of the autonomous status and different orientation programs that are conducted for the faculties and staffs have been carried out in the meeting. The external members suggested for more brain storming sessions for the faculties and staffs for effective implementation of autonomy as well as to educate the staffs about their roles and responsibilities when we move to autonomous status. Committee also suggested the conduction of special training programs for the non-teaching staffs.

8. Industrial Collaborations and MOUs.

Now a days for technical courses like MBA collaboration with minimum five is needed as per AICTE and Mou must prepared accordingly. All committee members agreed and recommended to implement new soft skill and on hand experience programme to meet industrial needs

9. Review on Feedback.

The members have gone through the feedback on the curriculum collected by IQAC from all the stakeholders and suggested their recommendations. The external members requested Principal to convey the same to University through the Governing Council of the College.

Action Taken Report on the meeting held on 16/05/2022.

Sl No.	Plan of Action/Resolution Passed	Action Taken
1	Feedback from stakeholders	Feedback has been collected from stake holders using the google forms and submitted to principal for necessary action. Collection of feedback via new ERP
		“dhi” has been initiated.
2	Research Incentives	The incentives of research publications have been initiated to be availed by the faculties.

3	Faculty/Staff development programs	The staff and faculty development programs have been conducted as per the recommendations of the committee.
4	Value added Programs	Department wise and course wise value added programs have been conducted for the upgradation of the knowledge of the students and it is made mandatory for the students as per the previous committee recommendations.
5	Remedial Classes	Departments have been instructed to conduct remedial classes on regular basis to help students combat the examination stress and it is reviewed seriously by the IQAC.
6	Mentor-mentee	Faculties have been instructed to counsel the students individually to provide them moral and psychological support. Mentor-mentee meetings to be conducted via ERP from the next semester onwards.
7	PTM	Parents-teachers meeting is conducted on quarterly basis to have faculty interaction with the parents.
		A report of the same to be given to IQAC.
8	Implementation of new ERP	As per the previous committee, new ERP system is implemented.

Members present for the meeting

Sl. No.	Name	Designation	IQAC Designation
1	Dr. Vatsala G.	Principal	Chairperson
2	Sri. B. S. Ramaprasad	CEO	Management Representative
3	Sri. G. Ramachandra	COF	Management Representative
4	Prof. Vijayalaxmi Ramesh	Professor	IQAC Co-ordinator
5	Sri. S. Hanumantha Reddy	Accounts Manager-	Administrative officer
6	Sri. Vishwanatha Kulkarni	Accounts Manager-	Administrative officer
7	Dr. Akshatha G. Athreya	Assistant Professor	Academic member
8	Dr. Bharath K. Devendra	Assistant Professor	Academic member
9	Dr. Radha Dayanidhi	Assistant Professor	Academic member
10	Dr. Poornima D.	Assistant Professor	Academic member
11	Ms. Suma C.	Assistant Professor	Academic member
12	Mr. Md. Azhar Hussain	Assistant Professor	Academic member
13	Dr. Smrithi S. P.	Assistant Professor	Academic member
14	Dr. Anuradha Roy	Former Principal, Sheshadripuram Degree College and NAAC peer committee member	External member
15	Dr. Naveen Kumar C. M.	Principal, Jain College, Bengaluru	External member
16	Dr. Nayana Borah	Alumni	Member
17	Mr. Ramesh Kumar	Industry Expert	Member
18	Mr. Amogh Hegde	Student Representative	Member

Vijayalakshmi

IQAC Co-ordinator

Vatsala'y
Principal,
M.S. Ramaiah College of Arts, Science & Commerce
MSRIT Post, MSR Nagar
Bangalore - 560 054

Principal

M S Ramaiah Nagar
MSRIT Post
Bangalore 560 054

T +91 80 2360 0966/8597
+91 80 2360 6905
F +91 80 2360 6213

E principal.msrmcasc@gmail.com
W www.msrmcasc.edu.in