

Minutes of Internal Compliance Cell

Date: 20/09/2023

Agenda

- ✓ General updates on the compliance monitoring framework.
- ✓ Review of compliance and grievance reports.

Discussion in the meeting

The meeting commenced with the chairperson providing a summary of the cell's recent activities, highlighting the importance of adherence to regulatory and internal compliance standards. A detailed review of the compliance records revealed that there were no grievances or non-compliance issues reported during the review period. The team emphasized the importance of continuing proactive monitoring to maintain this positive status. The discussion also touched on the importance of periodic training sessions to keep all stakeholders informed about compliance requirements and protocols.

Decisions and Resolutions

- ✓ Maintain existing compliance monitoring processes and practices.
- ✓ Plan training sessions for stakeholders to strengthen awareness of compliance policies.

Member Present:

1. Dr. Vastala G
2. Dr. Pushpa H
3. Prof. B S Jayarama
4. Dr. Prasanna Kumar

Vastala G
Principal,
M.S. Ramaiah College of Arts, Science & Commerce
MSRIT Post, MSR Nagar
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Minutes of Internal Compliance Cell

Date: 23/01/2024

Agenda:

- ✓ General updates on compliance initiatives.
- ✓ Review of compliance reports and grievance status.

Discussion in the meeting:

The chairperson provided an overview of the cell's current compliance framework, stressing its role in ensuring smooth operations and regulatory adherence. A review of the compliance records showed no instances of grievances or policy breaches. The team noted that regular audits and checks have been effective in maintaining this status. Suggestions for enhancing communication channels to ensure continued transparency and accessibility for stakeholders were also discussed.

Decisions and Resolutions:

- ✓ Continue with the current compliance monitoring practices.
- ✓ Introduce measures to enhance communication regarding grievance reporting mechanisms.

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